

# LIFE TO EAGLE CHECKLIST

Eagle requirements 1 through 6 DO NOT have to be completed in numerical order. The sub-requirements for requirement 5 MUST be done in the order listed in order for the service project to be approved.

REQ

- 1  Pass Life Scout board of review. Date: \_\_\_\_\_
- Obtain the Eagle Scout Project Workbook and Eagle Rank Application.
- 1  Be active in Troop and patrol for at least 6 months as a Life Scout. (date must be at least 6 months from Life board of review date) Date: \_\_\_\_\_
- 2  Demonstrate Scout Spirit by living the Scout Oath (Promise) and Scout Law in your everyday life.

**References are required for the Eagle Scout Rank Application**

	Name	Address	Telephone
Parents/guardians			
Religious			
Educational			
Employer (if any)			
Two other references			

- 3  Earn a total of 21 merit badges.

	Required	Date earned	Non Required	Date earned
<input type="checkbox"/>	First Aid			
<input type="checkbox"/>	Citizenship Comm			
<input type="checkbox"/>	Citizenship Nation			
<input type="checkbox"/>	Citizenship World			
<input type="checkbox"/>	Communications			
<input type="checkbox"/>	Personal Fitness			
<input type="checkbox"/>	Emergency Prep OR			
<input type="checkbox"/>	Lifesaving			
<input type="checkbox"/>	Environmental Science			
<input type="checkbox"/>	Personal Management			
<input type="checkbox"/>	Swimming OR			
<input type="checkbox"/>	Hiking OR			
<input type="checkbox"/>	Cycling			
<input type="checkbox"/>	Camping			
<input type="checkbox"/>	Family Life			

- While a Life Scout, serve ACTIVELY for a period of 6 months in one or more of the following positions of responsibility: Patrol leader, assistant senior patrol leader, senior patrol leader, Troop guide, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, and instructor.

Position	Begin Date	End Date

- 5  While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project should benefit an organization other than Boy Scouting.) The project idea must be approved by the organization benefiting from the effort, your Scoutmaster and troop committee, and the council or district before you start. You must use the Life to Eagle Packet, BSA publication No. 18-927, in meeting this requirement.
- Find a project - contact your church, school, or community parks department for project ideas
- Discuss project with Scoutmaster/Eagle mentor for appropriateness
- Obtain and read over the Eagle Scout Leadership Service Project Workbook
- Read over the Eagle Leadership Service Project Planning Guide © <http://www.flash.net/~smithrc/eagleprj.htm>
- Read over the Tejas district Eagle project checklist <http://home.comcast.net/~mycales/tejaseaglechecklist.pdf>

REQ  
5

Eagle Scout Leadership Service Project - continued

- Prepare initial write up for approval being sure to cover the expected items as listed in the Eagle Leadership Service Project Planning Guide © and the Tejas Eagle project checklist
  - Project Description
  - What group will benefit from the project?
  - My project will be a benefit to the group because:
    - How are you working with the organization (from Tejas project checklist)
  - This project was discussed with my unit leader on (date)
  - This project was discussed with the group's representative on (date)(name)(tile)(phone)
  - Project Details
    - Present condition
    - Plans/ Drawings/ Designs
    - Materials
    - Supplies
    - Tools
    - Schedule
    - Step-by-step instructions
  - Leadership Details - part of Project Details (from Tejas project checklist)
    - Financial plan/ budget
    - Written/ printed information
    - Helpers/ workers
    - Adult supervision
    - Work site/ safety
    - Transportation
  - "Before" photographs
  - Obtain signature from group representative (workbook page 9)
  - Present initial write up to your Scoutmaster/Eagle mentor and Troop advancement chairman for their approval and signatures (workbook page 9)
  - Contact Tejas district Eagle coordinator or Tejas district advancement chairman to make an appointment to gain district approval for project
    - Tejas district advancement chairman - Patti Belknap - 817-572-2709**
    - Tejas district Eagle coordinator - Ted Bajorek - 817-845-5729**
  - Wear full Class A uniform to meeting with district representatives for project approval
  - Obtain district representative's signature (workbook page 9)
  - Carry out the project
    - Note any changes to original plan details
    - Keep track of your time and your helpers' time spent on project (workbook page 10)
    - Take photos during and after the project
  - Finalize the project workbook
    - Date project started and completed
    - Eagle candidate's signature
    - Group representative's signature
    - Scoutmaster's signature
- 6
- Take part in a Scoutmaster conference.
  - Prepare a written statement of your (the candidate's) ambitions and life purpose, and a listing of positions held in your religious institution, school, camp, community, or other organization during which you demonstrated leadership skills. Include honors and awards received during this service.
  - Let parents/teacher/Scoutmaster read over your final version to find any errors before submission to council.

Once Eagle requirements 1 through 6 are completed, this process **MUST** be followed in the order given to ensure all steps are taken to earn the rank of Eagle Scout.

- Obtain the Eagle Scout Rank Application (make sure you have the latest edition!)
- Read over and familiarize yourself with the application and gather all paperwork and materials needed to complete the application (most of the information should be on this checklist)
- Complete the application up to and including Requirement 6
- Sign the form (Certification by applicant)
- Take the completed application, along with the written statement and the project workbook, to your Scoutmaster and Troop committee chairman for their signatures
- MAKE PHOTOCOPIES OF EVERY PIECE OF PAPERWORK BEFORE PROCEEDING!**
- Contact the Longhorn Council Eagle Processor for an appointment to present the Eagle Scout Rank Application - **DO NOT GO TO THE COUNCIL OFFICE WITHOUT AN APPOINTMENT!**  
**Longhorn Council office number is 817-231-8500**
- Take appropriate paperwork to appointment with the Longhorn Council Eagle Processor
  - Eagle Scout Rank Application
  - Written statement of ambitions, life purpose, and leadership experience
  - Merit badge blue cards and merit badge printout from Troop advancement chairman
  - Advancement and leadership reports from Troop advancement chairman
  - FULLY completed Eagle Scout Leadership Service Project workbook
- The Longhorn Council Eagle Processor will give the candidate an electronic version of the Eagle application. This version, along with the project workbook **MUST** be taken to the Eagle board of review.
- When the Longhorn Council Eagle Processor has verified and accepted the Eagle application and has returned the paperwork to the candidate, the candidate must call the Tejas district advancement chairman to schedule an Eagle Scout board of review.  
**Tejas district advancement chairman - Patti Belknap - 817-572-2709**
- Wear FULL Class A to the Eagle Scout board of review
  - The Tejas district defines Full Class A uniform as the official BSA shirt and pants with patches (including the Life rank patch) sown on in the proper places (as shown in the Scout Handbook or uniform inspection form). Any Scouting belt is acceptable. The neckerchief is a troop option so the Scout should comply with his troop's neckerchief guidelines. The merit badge sash is considered part of the uniform and should be worn over the right shoulder (not on the belt). The Order of the Arrow (OA) sash is only authorized during OA activities, so should not be worn at the Eagle BOR.
- Upon successfully passing the Eagle board of review, obtain the signatures required on the Eagle Scout Rank Application - **CONGRATULATIONS! YOU ARE NOW AN EAGLE SCOUT!**
- The Eagle application is returned to the Longhorn council, who forwards the completed application to the National council offices for final approval.
- National council offices return the application, along with the Eagle Scout credentials to the Longhorn council office.
- Scoutmaster retrieves the Eagle credentials from the Longhorn council offices.
- Eagle Scout and family/friends plan and carry out the Eagle Scout Court of Honor